**Protocol for Pareto Board Meeting**

Monday 09th December 2015

1. **Meeting Formalities**

Agenda and summoning of the meeting were approved. Corey Hart as Secretary. Anna Johansson and Lillit Ottosson appointed as adjusters of the protocol.

1. **Backing up of data on physical medium**

All board members agreed that the Secretary should regularly back-up the files on the drop-box to a physical medium. Fabian will supply the thumb drive.

1. **Recap of Last Meeting**

Corey read out the highlights from last meeting’s protocol.

1. **Next Meeting**

Next meeting decided for Monday 18th January 2016 at 1315.

1. **Table Round**
* Niels
	+ Previously interested PhD student has now backed out of the suggested time. Niels to pursue other options for next semester (around the end of January).
* Fabian
	+ Fabian to organise some basic courses in how to use the econometric software ‘Stata’. The sessions will be organised for next semester. A possible teacher to approach would be ‘Adrian’. Fabian liked the idea of having both introductory and advanced sessions.
	+ Fabian suggested that those who want to take over the role of Treasurer can receive some instruction in how to complete the duties associated with the role. This time of overlap will help to reduce any transition stress. Important to remember that the position is open until the election and that anyone who would like to receive this instruction is aware that they are not certain to become Treasurer.
	+ Have 4500kr to spend on the Christmas party.
* Karen
	+ Is currently organising course evaluations for the current classes but will conduct them after exams as usual.
* Sebastian
	+ Previous protocols have been posted to the webpage.
	+ Has uploaded a post about the case competition.
* Ghezal
	+ Both Ghezal and Niels attended conferences in order to write something for the upcoming journal.
* Anna
	+ Reminded the board that we have a study visit planned for the coming Friday with 22 people attending.
	+ Anna has the unofficial dates for next semesters classes and will be planning the next study visit around that schedule.
	+ Anna has been in contact with ESV.
	+ Anna brought it to the attention of the board that Studentkår has 20,000kr available each semester in grants. Their only real restriction is that they will not pay for alcohol. The receive proposals every 3rd week and require a written proposal including a budget.
* Brikena
	+ Location is booked for the Christmas party.
	+ Reminded those organising the Christmas party to keep receipts in order to be reimbursed.
* Lillit
	+ Case competition planned for 23rd February 2016 with Copenhagen Economics.
* Henrik
	+ Held a meeting with interested students last week on the establishment of a newsletter. Working out a schedule now for publishing.
1. **Annual Meeting**
* The board should start thinking about how they have viewed their experience with Pareto over the previous few months so that they can present their opinions at the annual meeting.
* Date to be decided at the next meeting.
* Presidium to write the annual reports.
1. **Other Business**

Discussion about initiating a ‘best teacher’ award to be given out at the end of the academic year.

1. **Meeting Closed**

Protocol adjusted and approved:

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Anna Johansson, Board Member Date

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Lillit Ottosson, Board Member Date