**Protocol for Pareto Board Meeting**

Monday 26th November 2015

1. **Meeting Formalities**

Agenda and summoning of the meeting were approved. Matilda Svedberg acting as President. Corey Hart as Secretary. Sebastian Larsson and Niels Gillmann appointed as adjusters of the protocol.

1. **Next Meeting**

Next meeting decided for Thursday 9th December 2015 at 1315.

1. **Recap of Last Meeting**

Corey read out the highlights from last meeting’s protocol.

1. **Table Round**
* Niels
	+ Has had contact with a particular PhD student who would be interested in holding a lecture on a topic of his choosing. Still trying to work out an appropriate date. The Board suggested setting a time before Christmas, possibly somewhere between 7th and 11th December.
* Ghezal
	+ Met with Henrik last week about getting started with the newsletter. Currently looking at a publication date sometime in January after exams.
	+ Dates for articles due will be the 18th December, but this date is subject to change.
	+ Going to one of the seminars next which are hosted by the department in order to write an article for the upcoming newsletter.
	+ Suggestions from other Board members for the newsletter included: a piece on the case competition.
* Sebastian
	+ Will upload all previous protocols to the website so that members can easily access the documents.
* Carl-Fredrik
	+ Has received feedback from other students concerning the ‘Topic in Microeconomics’ course. Carl has forwarded these concerns on to program director Teodora Milicevic who will then contact the appropriate teachers.
	+ Carl will also send an email directly to those responsible for the ‘Topic in Microeconomics’ course about the specific issues raised by the students.
	+ Corey suggested that Carl use the contact email account as a way for students to contact Pareto with any concerns they might have about the program. Corey will include this information in the next email he sends out to all members.
* Lillit
	+ Had the following information from Fabian who was not present at the meeting: Fabian would like to look into the possibility of organising a class in the program ‘Stata’ for next semester. Fabian will talk more about this next meeting.
	+ Had the following information from Anna who was not present at the meeting: Anna says that everything is in place for the study visit.
	+ Anna has also been in contact with Uppsala Studentkår who have said that they are willing to grant funds to Pareto if we present them with appropriate proposals.
	+ Regarding the case competition: Oxford Research were pleased with the event and are happy to help organise another case competition in the future. The Board suggested that we try and organise more than 2 case competitions per year but noted that this will require that we contact more than the two firms who currently organise the actual cases.
	+ Oxford Research also welcomed Pareto to contact them in the future regarding a study visit.
	+ Has talked with Arizo Karimi who has agreed to be the PhD representative for Pareto.
* Davide
	+ Has had a meeting with the Alumni Office for Uppsala University. The first thing that the Alumni Office need from Pareto is our membership list. After this they can add these members to their database and we will be allowed access to this database.
	+ Davide suggested that we expand our ‘sign-up’ form to include the possibility for members to opt out of the alumni database if they wish.
	+ Davide was confirmed by the Board as the contact person between the Alumni Office and Pareto.
* Matilda
	+ Reminded everyone that there is a study session tomorrow being hosted by Uppsalaekonomerna for the bachelor level students. All who would like to help out are welcome to do so.
1. **Other Business**
* Lillit suggested and the Board agreed that all members who are responsible for a certain task should write a short summary of the work that they have done during their time on the Board so that future members can have an outline to guide their work.
* Corey suggested and the Board agreed that the Secretary will have the added duty of backing up all files in the Pareto drop-box account to a physical medium every two weeks.
1. **Christmas Party**

Matilda informed the Board on the progress with the Christmas party. A notification concerning the upcoming date (11th December 2015) of the Christmas party was sent out to all members via the Facebook page. A location will be confirmed by Friday at which time the event page will be made public and Pareto members will be invited.

1. **Meeting Closed**

Protocol adjusted and approved:

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Sebastian Larsson, Board Member Date

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Niels Gillmann, Board Member Date