**Protocol for Pareto Board Meeting**

Monday 12th November 2015

1. **Meeting Formalities**

Agenda and summoning of the meeting were approved. Corey Hart as Secretary. Davide Gandolfi and Yaroslav Yakymovych appointed as adjusters of the protocol.

1. **Next Meeting**

Next meeting decided for Thursday 26th November 2015 at 1615.

1. **Recap of Last Meeting**

Corey read out the highlights from last meeting’s protocol.

1. **Table Round**
* Karen
	+ Surveys on educational quality have been completed with help from Henrik and Lillit and are sitting in the storage room.
	+ Will wait until later in the year to compile the results as the date of the meeting with the program co-ordinators about the results has not yet been confirmed.
* Yaroslav
	+ Has opened communication with Uppsalaekonomerna about their job fair (Kontaktdagarna). They have been positive about helping us to recruit some employers that Pareto is interested in. However they would prefer to manage all communications with potential employers.
	+ Suggestion that we ask for the possibility of current attending employers to also think about the ‘economics angle’ in their presentations.
	+ Yaroslav will upload a list of potential employers to the drop-box where it will be possible for board members to add suggestions of who they want to see at the job fair.
	+ Yaroslav to investigate the possibility of engaging our members in a discussion of who they would like to see at the job fair.
* Niels
	+ No reply with respect to PhD talks.
	+ Suggested that Niels email Mikael Basque or try individual PhD candidates.
* Anna
	+ Has booked a study visit with Quantify Research and talked to Mikael (program co-ordinator) about a possible study visit to Handelsbanken on the same day to see if he can provide a contact there (previous contact was unsuccessful).
	+ Board agreed that two visits in one day would be preferable.
	+ Mikael is willing to organise a bus for the study visit but unsure if this means that he will cover payment of the bus from department funds.
	+ Suggestion that we consider ‘Ekonomistyrningsverket’ as Sebastian has a contact there. Lillit also suggested contacts at ‘Growth Analysis’ and ‘Boverket’ as we have previously organised study visits to these offices. Anna concerned that we try not to visit public agencies as the program co-ordinators prefer to organise visits to public bodies.
* Sebastian
	+ Had a meeting about social media/communications strategy and will be write up a document and upload it to the drop-box. This document will help to guide communications in the future.
		- Main points are: that we need to have regular updates/contact with members so that they can see some value in being a member of the organisation; and that communications needs to work closely with social events.
* Lillit
	+ Case competition approaching and to be held on 23rd November 2015.
	+ Informed from the department that we can host fika before the event using coffee from the department.
	+ Needs to work with Fabian to decide on an appropriate budget for sandwiches or something similar to complement the coffee.
	+ Also to look into how to we can use funding from Folkuniversitetet.
* Davide
	+ Has received a reply from the Alumni office at the university and has a meeting with them on 26th November 2015.
	+ Henrik has received an email from a previous board member who ws previously in charge of the alumni network and would like to help with this task again. Davide to email and discuss the network with her.
1. **Emailing**

Henirk would like us to use the Pareto email accounts where appropriate but consider which emailing list is appropriate to use in every situation e.g. case competition would be relevant only to those currently in the program.

1. **Magazine**

Henrik would like to meet on 20th November 2015 and discuss with board members and normal members about the possibility of starting a magazine/journal. Henrik to send out more information at a later date.

1. **Financial Update**

Fabian is still waiting on access to the account so is unsure on the exact cash available in the Pareto account.

Fabian clarified that if anyone who wants to make a purchase on behalf of the organisation should first contact him about the appropriateness of the purchase, then make the purchase with their own funds. The board member will then be reimbursed once Fabian has been presented with the receipt.

Lillit pointed out the organisation needs to spend what money it does receive in the form of grants otherwise it becomes harder to receive grants in the next period.

1. **Payments from Board Team Building Event**

The Board decided that all people who did not purchase anything for the party will pay an amount of 130kr to Henrik who will then distribute the funds to those who did make purchases for the event. The end goal being that all Board members have paid a total of 130kr for the event.

1. **Social Event**

The Board decided that the next social event should be held on 3rd December 2015 and will be held at Gothenburg Nation.

Matilda would like to establish a working group for the Christmas party. Brikena, Corey and Ghezal would all like to be a part of this working group. Matilda to organise a meeting and contact those interested.

1. **Study Session for Bachelor Students**

Uppsala ekonomerna would like us to host a study session for A level Economics on 27th November from 1300 – 1700. Preferably they would like someone who speaks swedish to help. Both Matilda and Yaroslav volunteered.

Protocol adjusted and approved:

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Davide Gandolfi, Board Member Date

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Yaroslav Yakymovych, Board Member Date